



## Wildlife in Trade Programme Project Officer Vacancy

**Purpose of the Position:** The Endangered Wildlife Trust is one of the largest biodiversity conservation NGOs in southern Africa has a vacancy for a Project Officer in its Wildlife in Trade Programme. Illegal and/or unsustainable trade in wildlife is one of the most significant global threats to biodiversity. Wildlife trade is escalating in southern Africa, as elsewhere, and the mission of the EWT's Wildlife in Trade Programme is to reduce trade related threats which impact on the survival of animals and plants.

**Duties:** The Wildlife in Trade Programme Project Officer will support the development and implementation of a range of interventions designed to reduce illegal and/or unsustainable trade in wild species throughout South Africa and the region. More specifically, s/he will:

- Provide day-to-day administration of selected EWT wildlife trade-related projects and training projects to meet the programme's objectives. This will include administrative responsibilities, networking and communications.
- Assist in developing projects which directly contribute to achieving the Wildlife in Trade Programme objectives.
- Guide the development of targeted interventions to empower relevant role-players to curb the illegal and/or unsustainable trade in wildlife.
- Develop appropriate materials in collaboration with the project team and other stakeholders that meet the needs of the targeted interventions and the EWT's standards.
- Assess the success of various interventions towards satisfying commitments to relevant international, regional and national frameworks, declarations and initiatives.
- Facilitate the development of position statements, publications and reports on trade-related issues.
- Contribute to and develop fundraising proposals that support wildlife trade related projects and innovative approaches to tackling wildlife trafficking whilst considering the Sustainable Development Goals and the CBD Aichi Targets.
- Compile comprehensive reports as per donor project requirements.
- Proactively develop and manage relationships with counterparts in other agencies working on wildlife trade, including establishing working partnerships for project delivery.

Qualifications, experience and competencies required:

- A minimum of a Master's degree in a relevant discipline (political science, social science, international relations, law, economics, commerce or journalism), with an interest or experience in the conservation sector.
- At least 5 years' postgraduate experience in: law (trade or criminal law), economics, commerce, sustainable development and/or natural resource management.
- Excellent knowledge of the threats to biodiversity from illegal and/or unsustainable trade and how these may be mitigated.
- Demonstrated understanding of international trade policies and structures, including CITES, and strong working knowledge of political and policy-making processes in southern Africa.
- The ability to think critically and innovatively, with proven experience in conceptualising, operationalising and implementing projects.
- Strong interpersonal skills, which must include proven ability to develop partnerships and create a network of stakeholders in the wildlife trade arena, including intergovernmental agencies, government officials (including those with an environmental and law enforcement mandate), conservation/environmental organisations, the private sector, communities, staff and volunteers.
- Demonstrated fundraising skills and the ability to develop a broad funding support base.

- Excellent administrative skills, excellent organisation skills and the proven ability to work under pressure.
- Strong writing skills and the ability to write for a variety of audiences.
- Experience in and ability to speak to the media. Confident when speaking publicly.
- Proficiency in all Microsoft Office programmes.
- Fluency in English.
- A passion for conservation and our natural heritage.
- Valid SA driver's license, and suitable off-road and long distance driving experience.

Additional requirements that would be advantageous:

- National and/or regional/international policy advocacy experience including high-level political negotiations, preferably within a southern African context.
- A proven track record in applied conservation research.
- Competency in GIS.
- Fluency in one other relevant South African language.

Interpersonal skills:

- Disciplined, self-motivated, innovative and energetic.
- Excellent staff management skills.
- Excellent communication and networking skills.
- The ability to work both independently and as part of team.
- Strong people skills and an approachable manner.

This position is based at the EWT's Head Office in Johannesburg. The Endangered Wildlife Trust is an equal opportunity employer. To apply, please email your CV and a detailed letter of motivation of why you are the best candidate for this position to: Emma Chisare, the Human Resource, [emmac@ewt.org.za](mailto:emmac@ewt.org.za) or send by post to Private Bag X11, Modderfontein, 1645 or fax to +27 086 636 5823. Applicants who have not been contacted within 10 days of the closing date must please assume that their applications were not successful. The EWT reserves the right not to make an appointment. All applications will be treated in the strictest confidence. Closing date: 18 May 2018.